

DEPARTMENT OF PUBLIC WORKS
901 North Elm Street
P.O. Box 979
Rolla, MO 65402

AIRPORT ADVISORY COMMITTEE

AGENDA

4:00 p.m., Thursday, September 17, 2026

Rolla National Airport

Conference Room

631 Airport Drive

Vichy, MO 65580

- 1) Consider Approval of the Airport Committee Minutes from December 8, 2025
- 2) Construction Updates
- 3) Budget Discussion
 - A. Airport Fund FY 26-27
- 4) Airport Manager's Report
 - A. Daily Totals 2026
 - B. Discount Fuel Sales
- 5) Vichy Solar Update
- 6) Hangar Lease Updates
- 7) Other Business



Airport Advisory Committee Minutes

Monday, December 8, 2025

5:00 p.m.

The Airport Advisory Committee gathered at 5:00 p.m. in the Airport Conference room.

In attendance, **Committee members:** Vice Chairman Ron Wilkerson, Jody Eberly, Mike Matthews, and Steve Mason **Others in attendance:** Public Works Director Darin Pryor, Airport Manager Darrin Bacon, Airport personnel Sissy Borders, Joe Pestka (Woolpert), Laura Koonce (Woolpert), Public Works Executive Assistant Angela Keehn.

The first order of business was to review and approve the minutes from meetings held on August 14, 2024, and October 29, 2024. Jody Eberly made a motion to approve; Ron Wilkerson seconded, all approved unanimously.

The next order of business was CIP Program. This discussion was led by Laura Koonce (Woolpert). An updated CIP Program list was distributed the following points were discussed.

- Runway & Taxiway Project: Funding includes \$2.375 million, \$150,000 discretionary funds, and 2026 Non-primary Entitlement funds.
- Taxiway project: Initial bids were above budget; redesign underway.
- Runway rehabilitation received unexpected federal allocation; proposal to maintain 100-ft width pending review.
- Contractor market challenges causing high bids; phasing of projects likely.
- Motion was made by Steve Mason and seconded by Mike Matthews passed to keep CIP priorities unchanged.

Next order of business was budget discussion. Darin Pryor spoke to the committee about the 2025-2026 Budget.

- Projected deficit; \$441,00 in 2026; \$311,000 in 2025.
- Fuel truck replacement included in 2026 budget.
- Runway rehab is likely to require temporary closure of both runways.
- Hangar door replacements are ongoing .
- Mower replacement planned in 2026.
- Solar lease remains major long-term opportunity.

The Airport Manager's Report was given by Darrin Bacon.

- Operations were down 23% from last year; loss of Encore and reduced flying.

- Fuel sales are down significantly.
- Hangar revenue is expected to increase by about \$10,000/month after door installations.
- Sowers hangars will transition to city control August 2026
- Committee supports creating a hangar policy requiring airworthy aircraft with 2-year repair limit with possible exceptions that can be made at the Airport Managers discretion.
- Hangars intended for aviation use; not general storage.

Courtesy Car Policy was another topic of discussion.

- Car has been misused, including multi-day use without permission.
- Car has been taken to other cities, hours away.
- Planned updates for the policy include a GPS tracking, license and insurance verification, destination Sign-out, two-hour maximum time limit.

Drain Pryor gave a brief update on the status of the Vichy Solar Project.

- Developer struggling to secure county right-of-way for transmission.
- Private land or MoDOT alternatives are being explored.
- Project momentum uncertain but developer states continued interest.

Other Business discussions were held next.

- Airport Manager Darrin Bacon is retiring December 24, 2025.
- Committee members Steve Mason and Ron Wilkerson will assist with manager hiring.
- City exploring contracting FBO; but not a likely option.

Steve Mason made a motion to adjourn, motion seconded by Mike Mathews.

Meeting adjourned at 5:35 p.m.

STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**AIRPORT FUND****City of Rolla****Fiscal Year 2026 - 2027**

	<u>Audit 2024</u>	<u>Audit 2025</u>	<u>Estimated 2026</u>	<u>Proposed 2027</u>
REVENUES				
Charges for Services	421,823	364,527	315,000	380,000
Other Income	132,100	135,395	151,816	156,600
Grants	227,748	50,575	529,000	5,313,000
Lease Proceeds	0	0	0	0
Total Revenues	781,671	550,497	995,816	5,849,600
EXPENDITURES				
Personnel	203,462	213,456	210,569	221,786
Supplies & Bldg. Maintenance	14,671	15,077	16,480	17,875
Services	385,849	396,522	897,257	1,023,041
Maintenance & Improvements	39,272	51,446	36,600	45,800
Capital Expenditures	416,153	172,297	88,000	5,028,000
Total Expenditures	1,059,407	848,798	1,248,906	6,336,502
EXCESS OF REVENUES OVER EXPENDITURES	(277,736)	(298,301)	(253,090)	(486,902)
FUND TRANSFERS				
From Street Fund	300,000	195,000	361,500	500,000
From General Fund	(47,400)	(48,800)	(48,800)	(76,500)
TOTAL REVENUES OVER EXPENDITURES	(25,136)	(152,101)	59,610	(63,402)
BEGINNING FUND BALANCE (10/1)	202,869	177,733	25,632	85,243
ENDING FUND BALANCE (9/30)	177,733	25,632	85,243	21,840
FOOTNOTES:				
RESTRICTED CASH	-	-	-	-
PROJECTED UNRESTRICTED CASH	177,733	25,632	85,243	21,840

**CITY OF ROLLA
AIRPORT REVENUE PROJECTIONS**

Account Titles	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimated	FY 2027 Proposed
Federal and State Grants	\$ 227,748.00	\$ 50,575.00	\$ 529,000.00	\$ 5,313,000.00
Reimbursements	\$ 4,773.83	\$ 4,471.06	\$ 4,766.00	\$ 4,600.00
Transfer to/from Other Funds	\$ -	\$ -	\$ -	\$ -
Fuel Sales	\$ 421,822.74	\$ 364,527.44	\$ 315,000.00	\$ 380,000.00
Lease (Loan) Proceeds/Bond-COP	\$ -	\$ -	\$ -	\$ -
Hangar/Lease Income	\$ 117,809.09	\$ 118,777.49	\$ 131,500.00	\$ 139,000.00
Rent income	\$ 4,712.94	\$ 4,640.00	\$ 8,000.00	\$ 8,400.00
Interest income	\$ 1,662.50	\$ 1,292.75	\$ 1,500.00	\$ 1,500.00
Sale of Property	\$ 3,000.00	\$ 6,235.99	\$ 6,000.00	\$ 3,000.00
Miscellaneous income	\$ 142.07	\$ (22.42)	\$ 50.00	\$ 100.00
Contri. to General Fund	\$ (47,400.00)	\$ (48,800.00)	\$ (48,800.00)	\$ (76,500.00)
Contri. from Street Fund	\$ 300,000.00	\$ 195,000.00	\$ 361,500.00	\$ 500,000.00
FUND TOTAL	\$ 1,034,271.17	\$ 696,697.31	\$ 1,308,516.00	\$ 6,273,100.00

AIRPORT FUND

Airport Expenditures

	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 ADOPTED	2025-26 ESTIMATED	2026-27 PROPOSED
Personnel					
Salary & Wages- Full time	101,061	107,743	113,000	92,000	95,000
Salary & Wages- Part time	70,429	67,696	75,000	78,000	79,000
Salary & Wages- Overtime	190	338	500	1,000	1,100
Empl. Bene.- FICA	12,514	12,829	13,500	10,669	11,311
Empl. Bene.- LAGERS	8,394	10,079	11,200	8,000	10,925
Empl. Bene. - Life/Disability	457	465	450	400	450
Empl. Bene. - Health Insurance	10,418	14,307	17,000	20,500	24,000
Empl. Bene. - Unemployment	0	0	0	0	0
	203,462	213,456	230,650	210,569	221,786
Supplies & Bldg. Maintenance					
Office/Building Supplies	2,596	2,490	3,000	2,200	3,000
Postage	72	29	100	50	75
Telephone	2,103	1,392	0	2,230	2,300
Utilities	9,900	11,166	11,000	12,000	12,500
	14,671	15,077	14,100	16,480	17,875
Services					
Av Gas/Jet Fuel	318,321	275,997	295,000	260,000	275,000
Advertising	138	2,692	800	5,000	4,000
Insurance	42,697	38,994	41,500	39,975	42,800
Dues & Subscriptions	1,372	1,683	2,000	700	2,000
Sales Excise Tax	18,314	15,798	17,200	14,882	15,741
Professional/Contractual	4,998	56,520	292,000	567,000	675,000
Travel/Meetings	0	0	0	0	0
Training	0	500	0	2,000	2,000
Uniform Services	9	0	0	700	500
Miscellaneous Expenses	0	0	0	0	0
Technology Services	0	4,338	4,000	7,000	6,000
	385,849	396,522	652,500	897,257	1,023,041
Maintenance & Improvements					
Petroleum Products	6,794	9,883	11,500	8,000	10,000
Small Tools	981	581	1,000	450	800
Equipment Repairs & Mntc.	13,379	20,031	16,000	14,500	16,000
Vehicle Repairs & Mntc.	12,594	12,057	13,000	5,000	10,000
Machine Maintenance	0	0	0	150	0
Building/Grounds Repair & Maint	5,523	8,894	5,000	8,500	9,000
	39,272	51,446	46,500	36,600	45,800
Capital Improvements					
Grant Expense	0	0	1,000,000	0	4,955,000
Equipment	10,750	5,279	15,000	15,000	15,000
Vehicles	15	0	150,000	0	0
Lease Purchases	107,140	107,368	75,500	27,000	28,000
Building & Grounds	298,248	59,650	25,000	46,000	30,000
Bond Exp	0	0	0	0	0
	416,153	172,297	1,265,500	88,000	5,028,000
TOTAL AIRPORT EXPENDITURES	1,059,407	848,798	2,209,250	1,248,906	6,336,502

Rolla National Airport

Monthly Totals 2025

Month	Sales	100LL	Jet-A	Leases	Markup
Jan	\$13,320.13	940.4	2335.2	\$9,160.74	\$2,905.03
Feb	\$20,002.61	2707.8	1797.7	\$9,160.74	\$3,973.04
Mar	\$36,477.22	2193.9	6790.6	\$9,160.74	\$8,155.44
Apr	\$28,633.64	901.6	6654.4	\$9,160.74	\$6,419.64
May	\$28,089.49	1162.3	5952.4	\$9,160.74	\$6,419.52
Jun	\$22,604.26	794.9	5280.0	\$9,160.74	\$4,577.80
Jul	\$32,785.70	1112.6	7646.6	\$9,160.74	\$6,803.69
Aug	\$26,355.44	1337.4	5211.4	\$9,160.74	\$5,893.59
Sep	\$21,718.17	1297.5	4146.0	\$9,160.74	\$4,377.97
Oct	\$33,181.08	718.0	7758.2	\$9,360.74	\$7,633.78
Nov	\$18,262.43	455.8	4395.6	\$9,360.74	\$3,628.85
Dec	\$27,079.70	497.1	6929.9	\$9,360.74	\$5,147.72
Totals	\$308,509.87	14119.3	64898.0	\$110,528.88	\$65,936.07

Rolla National Airport

Monthly Totals 2026

Month	Sales	100LL	Jet-A	Leases	Markup
Jan	8746.23	375.2	1933.2	9360.74	1691.05
Feb	\$26,355.02	463.3	6660.8	\$9,360.74	\$7,042.14
Mar	\$35,785.40	1347.2	7467.7	\$9,360.74	\$7,948.33
Apr	\$30,489.72	813.6	6081.9	\$9,760.74	\$6,540.66
May	\$15,608.19	929.3	2134.7	\$9,760.74	\$3,097.67
Jun	\$30,359.34	2475.0	3825.0	\$9,760.74	\$6,529.49
Jul	\$45,579.48	2483.0	6128.4	\$10,000.80	\$8,057.06
Aug	\$33,290.09	1358.4	4737.4	\$10,653.27	\$5,934.94
Sep					
Oct					
Nov					
Dec					
Totals	\$226,213.47	10245.0	38969.1	\$78,018.51	\$46,841.34

2024 cost plus fuel sales

MONTH	LARRY		BARON		AIR METHODS	
	100LL	JET	100LL	JET	100LL	JET
JAN	40	2047.7		409.3	560	
FEB	340.6	3384.6		140	1195.2	
MAR	36.8	4143.6		380	430	
APR	0	2996		325.6	686	
MAY	0	300.2	40.8	90	915.1	
JUN	0	864.3		610.3	1007.7	
JUL	0	1624.7	0	371.3	910	
AUG	38.6	1130.3	20.3	422.3	1519.1	
SEP		120		285	1025	
OCT	0	1589.5	0	500	1321	
NOV	20	3437.8		300.1	1411.6	
DEC	0	2790	0	619.2	1098.5	
TOTALS	476	24428.7	61.1	4453.1	12079.2	
cost plus	\$214.20	\$10,992.92	\$30.55	\$2,226.55	\$6,039.60	\$19,503.82
reg profit	\$571.20	\$29,314.44	\$73.32	\$5,343.72	\$14,495.04	\$49,797.72
						\$30,293.90

2025 cost plus fuel sales

MONTH	LARRY		BARON		AIR METHODS:KAREER AVIATION			
	100LL	JET	100LL	JET	JET	JET	10LL	
JAN		15	441.9			685		
FEB			482.3			771.2		
MAR		49.4	2240.9			639		
APR			1853		601.5	629.3		
MAY		85.2	1003.6		458	742		
JUN			1721.3		599.9	1127		
JUL			2514.1		863	1100		
AUG			1099.7		478	995.5		
SEP			1554		343.3	900.9		
OCT			200		135.1	805	2030.6	
NOV			396.4		660.1	883.2	1080.7	
DEC			1781.9		478.9	1322.9	1391	
TOTALS	149.6		15289.1	0	4617.8	10601	4502.3	
cost plus	\$67.32		\$6,880.10		\$2,308.90	\$5,300.50	\$0.45	
reg profit	\$179.52		\$18,346.92		\$5,541.36	\$12,721.20	\$1.20	
							\$25,609.65	

Municipal Airport in Cedar, Crawford County, Missouri, and the particular use for as follows:

- a. Building Number North
- b. Unit Number 16

Lessor gives to Lessee the right of ingress and egress over airport premises in going to and from the leased premises.

USE OF PREMISES. Said premises shall be used for the storage of an airworthy aircraft. For the purpose of this lease, an airworthy aircraft per 14. C.F.R. §§3.5(a) means the aircraft conforms to its type design and is in condition for safe operation. Additionally, the hangar may only be used for aeronautical purpose as defined by 14. C.F.R. Chapter 1.

Any other use not specifically stated above requires written consent of the Lessor.

2. **TERM OF LEASE.** The term of the this lease shall commence on the 1st day of the 1st month of the calendar year and shall extend through the last day of the last month, December, of the calendar year, and shall be extended automatically on an annual basis for the same terms and conditions as herein set forth for the original term.